

PALO VERDE UNIFIED SCHOOL DISTRICT
Students • Parents • Teachers • Community • UNITED IN EXCELLENCE
RELEASE TO LAW ENFORCEMENT AGENCY

Administrator Documentation Form • All Grade Levels • PreK-12

1. STUDENT INFORMATION

Date: Time of Removal: ☐ AM ☐ PM
Student Name: (Last) (First)
Grade: Special Education: ☐ Yes ☐ No 504 Plan: ☐ Yes ☐ No

2. PEACE OFFICER / AGENCY INFORMATION

Peace Officer Name: Badge/ID #:
Agency Name:
Reason for Removal:

3. REMOVAL & DESTINATION

Peace Officer removed the student from campus in my presence at: ☐ AM ☐ PM
Name and location of place student is being taken:

4. PARENT / GUARDIAN NOTIFICATION

☐ Parent/guardian was contacted by phone at ☐ AM ☐ PM by:
☐ Parent/guardian was not contacted
☐ Unable to be reached by phone
☐ Other:

5. COMMENTS

6. SIGNATURES

Signature of Principal/Designee: Date:
Signature of Peace Officer: Date:

7. CODEX USE

File with the student's discipline/CWA record. Applicable to all grade levels, PreK-12.